

MERCERSBURG SUMMER PROGRAMS



Summer & Extended Programs
Application for Employment

300 East Seminary Street, Mercersburg, PA 17236
Fax: 717-328-9072
Email: summerprograms@mercersburg.edu

PLEASE PRINT IN INK OR TYPE (If you need additional space, please continue on a separate sheet of paper.)

Last Name	First Name	M.I.	Social Security No.	Today's Date
Current/School Address			City/State	Zip Code
Contact Information - Primary Phone (note if cell):		Email:	Date of Birth:	
Home: Street Address		City	State	Zip Code
Drivers License: Drivers License Number			State	Expiration Date
Please include a copy of your drivers license with your application.				
If you are under 18 years of age, can you provide a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you a U.S. Worker, or able to produce documentation authorizing your employment in the U.S. without restrictions? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Have you ever been convicted of any criminal offense other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes*, please explain:				
*Note: A conviction will not necessarily bar you from employment. Each conviction is judged on its own merits with respect to time, circumstances, and seriousness. A background check through the PA State Police, Dept. of Child Welfare, and FBI (for out of state applicants), will be required for employment.				

I certify that the information I have submitted in my resume, transcripts, letters of reference and/or any other supporting documents is true, correct, and complete to the best of my knowledge.

I authorize the investigation of all information I have submitted for employment as may be necessary in arriving at an employment decision. I understand that any misrepresentation of information by me can cancel this application or be cause for termination in the event I am employed at the Academy.

I certify that my employment is considered provisional until I have completed and furnished to the Academy all background clearance results required under Act 114 of 2006, Section 111 of the Public School Code as amended April 1, 2007; Act 34 of 1985 and 24 PS 1-111 as amended. Additionally, I affirm that I am not disqualified from employment pursuant to subsection (e) of 24 PS 1-111, the full text of which can be found on the Pennsylvania Department of Education website, www.pde.state.pa.us, and which is also partially stated here: "No person subject to this act shall be employed in a public or private school, intermediate unit or area vocational-technical school where the report of criminal history record information indicates the applicant has been convicted, within five (5) years immediately preceding the date of the report, of any of the following offenses: 1. An offense under one or more of the following provisions of Title 18 of the Pennsylvania Consolidated Statutes; 2. An offense designated as a felony under the act of April 14, 1972 (P.L. 233, No. 64) known as "The Controlled Substance, Drug, Device and Cosmetic Act; and 3. An out-of-state or Federal offense similar in nature to those crimes listed in clauses (1) and (2).

Signature of Applicant

Date

Please Complete Page 2

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Programs for which you would like consideration as a Counselor/Staff/Teaching Assistant/Director/Asst. Director:
Applicants may check more than one.

<u>Program</u>	<u>Employment Dates</u>	<u>Position</u>
_____ Mercersburg Adventure Camps	June 18-August 4	_____
_____ Young Writers Camp	June 30 -July 14	_____
_____ ESL+ Language Programs	July 3-August 11	_____
_____ Mercersburg Summer Dance	July 21 – July 28	_____
_____ Mercersburg Summer Theatre	July 13-July 21	_____
_____ Other (Please explain)	_____	_____

*Mercersburg Academy abides by both the spirit and the letter of the law in all its employment and admission policies.
The school does not discriminate on the basis of race, color, religion, gender, sexual orientation, or national or ethnic origin.*