

EMPLOYER/TEACHER RECOMMENDATION FORM

Please return to Quentin McDowell * Mercersburg Academy Summer Programs * 300 East Seminary Street, Mercersburg, PA 17236 Fax (717) 328-9072

Applicant's Name _____ Program _____

To the Recommender: We know the effort that can go into filling out a recommendation form, and we appreciate your time and help. Please feel free to use a casual style in your responses if that makes the task any more manageable.

Recommender's Name _____

Address _____

City _____ State _____ Zip _____

Telephone (_____) _____

How do you know the applicant? _____

What days and times are best for us to call you to discuss this applicant? _____

Please rate your response to the following statements:

In my experience, this applicant:	strongly agree	agree	neutral	disagree	strongly disagree
is reliable and conscientious in his/her approach to a task.	1	2	3	4	5
can work well under stress.	1	2	3	4	5
is able to work long hours without diminishing performance.	1	2	3	4	5
is thorough in his/her approach to a project.	1	2	3	4	5
can work independently once the desired outcome is known.	1	2	3	4	5
is detail-oriented.	1	2	3	4	5
likes to take the role of a leader.	1	2	3	4	5
is flexible in adjusting to work schedules and assignments	1	2	3	4	5

Please briefly describe your view of the applicant with regard to his/her ability to work effectively and creatively with others towards a common goal.

What do you feel the applicant does best in a work setting?

Please discuss any other characteristics or attributes of the applicant you think we should bear in mind while considering the possibility of entrusting a group of children to the care and supervision of this person.

Signature of Recommender

Date